## MINUTES OF THE LABOR MANAGEMENT SAFETY COMMITTEE MEETING WEDNESDAY, MARCH 2, 2011 8:30-10:30 am – 461 No. Dale Street

Present: Jeff Fowler, Mike Dreis, Mark Cahill, Derek Hollanitsch, John F. Blackstone, Thomas McDonough, Glen Kadrlik, Bill Gunther, Mary Jo Kiewel, Sandra Bodensteiner, Ron Hauth, Jean Karpe, Trish Englund, Tom Bosman, David Schuler, Scott Thompson

Minutes taken by Ron Hauth edited by Mary Jo Kiewel

- 1) Meeting was held at the Rondo Library and Library Manager Charlene started us off by giving us a tour of the facility. A little history: Library is 35,000 Sq. Ft.; it opened in 2006, has underground parking, and is part of a complex with 98 housing units and 6 condo's.
- 2) Review and approval of minutes from February 2, 2011 LMSC meeting.
- 3) Review and Discuss sub-committee minutes

Minutes of various department safety subcommittees were reviewed by the LMSC committee.

4) Review and Discuss AWAIR Template and DOD meeting

Sandra took the AWAIR template distributed at our last meeting and put it in a power point presentation to use at the DOD meeting. At the DOD meeting Sandra pointed out the importance of the program, gave a breakdown of expectations, reviewed OSHA guidelines, and laid out a timeline for implementation.

She also pointed out that some departments can use the template by simply answering the questions and filling in the blanks while others will have to adapt the template because of their department's make up. All will need to be in compliance.

Sandra also used this opportunity to share with the new Directors and new Deputy Mayor who the LMSC is, what our committee is trying to accomplish, our roster of members, our committee attendance records, introduction to our website and that they encourage their employees to attend sub-committee meetings. She shared with us that there was great feedback from the DOD's.

Sandra has a meeting with Todd Hurley (interim Finance Director) about implementation of the AWAIR Program.

Tom Bosman was thanked for the great job he did on the AWAIR Template.

It was also noted that there is a typo on #5 of the AWAIR Template.

Mary Jo sent out the list of management committee members who are scheduled to take the Minutes at future meetings. Please review and bring your notebook.